



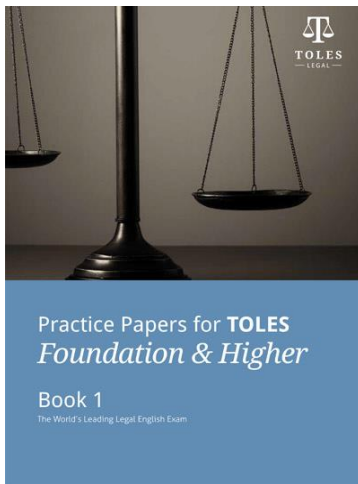
## The Write House

Learned Writing Consultants  
[www.writehouseeng.com](http://www.writehouseeng.com)

### Study Material for TOLES Advanced Exam

The following materials are useful for learners who are preparing for TOLES Advanced Exam:

### Practice Papers for TOLES Foundation and Higher: Practice Book One



ISBN: 978-0-9540714-5-5

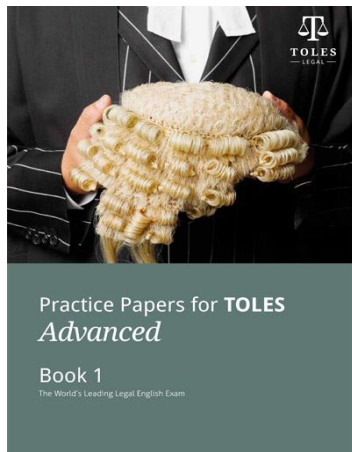
Author: Global Legal English

Publisher: Global Legal English

Description: A book of 5 Foundation papers and 3 Higher papers for the TOLES exams. This book has a complete answer key, contains audio CDs and listening scripts for each Higher Exam. It also has an explanation of your exam score. 159 pages.

Price: £20 (excluding express postage)

## Practice Papers for TOLES Advanced: Practice Book One



ISBN: 978-0-9540714-4-8

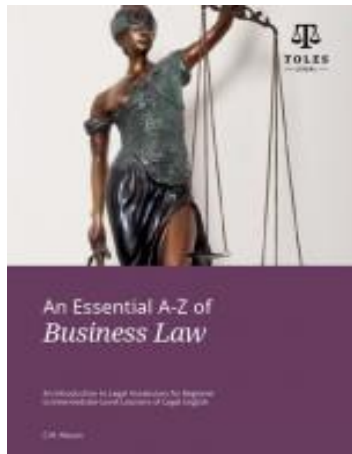
Author: Global Legal English

Publisher: Global Legal English

Description: A book of 5 Advanced papers the TOLES exams. This book has a complete answer key. It also has an explanation of your exam score. 115 pages.

Price: £20 (excluding express postage)

## An Essential A-Z of Business Law



ISBN: 978-0-9540714-7-9

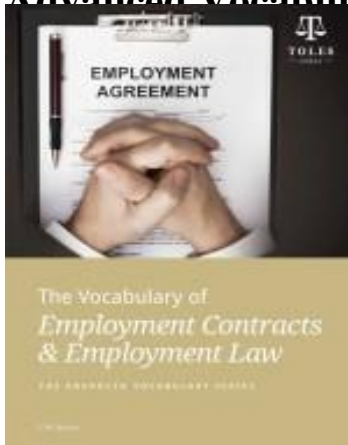
Author: Catherine Mason

Publisher: Legal Fox

Description: Essential to you as an introduction to many of the most important words a working lawyer needs. 52 pages.

Price: £10.00 (excluding express postage)

## Advanced Vocabulary Series: Employment Law



ISBN: 978-0-9573589-2-8

Author: Catherine Mason

Publisher: Legal Fox

Description: The Advanced Vocabulary Series presents essential legal vocabulary in an easy to use alphabetical progression. A transparent, plain English definition is provided for each word. Each definition is supported by a gap fill exercise to allow users to see the word in context. An answer key is provided and the series can be used for self-study or in the legal English classroom. This series is also very useful for any legal English student who is preparing for a legal English examination. **This book teaches employment contract vocabulary.**

Price: £20.00

## Advanced Vocabulary Series: Commercial Contracts



ISBN: 978-0-9573589-0-4

Author: Catherine Mason

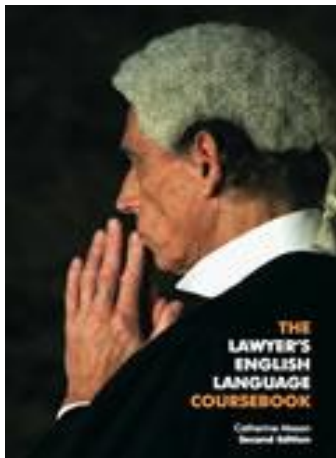
Publisher: Legal Fox

Description: The Advanced Vocabulary Series presents essential legal

vocabulary in an easy to use alphabetical progression. A transparent, plain English definition is provided for each word. Each definition is supported by a gap fill exercise to allow users to see the word in context. An answer key is provided and the series can be used for self-study or in the legal English classroom. This series is also very useful for any legal English student who is preparing for a legal English examination. **This book teaches commercial contract vocabulary.**

Price: £20.00

## **The Lawyer's English Language Coursebook**



ISBN: 978-0-9540714-6-2

Author: Catherine Mason

Publisher: Global Legal English

Description: A specialised coursebook in preparation for TOLES Foundation and TOLES Higher. Contains Audio CD and answer key.

Price: £34 (excluding express postage)

**Those students who score very highly at advanced level usually have some office experience or have worked with authentic materials for lawyers such as those listed below. We recommend that you work with some of these books in addition to legal English materials at advanced level:**

Material available from other suppliers:

### **The Longman Dictionary of Law**

Paperback: 656 pages

Publisher: Oxford University Press

Language English  
ISBN-10: 0582894263  
ISBN-13: 978-0582894266

## **Writing and Drafting in Legal Practice**

Paperback: 328 pages  
Author: Paul Rylance  
Publisher: Oxford University Press  
ISBN-10: 0199589895  
ISBN-13: 978-0199589890

## **Successful Legal Writing**

Paperback: 150 pages  
Author: Edwina Higgins and Laura Tatham  
Publisher: Sweet & Maxwell  
ISBN-10: 0414041844  
ISBN-13: 978-0414041844

## **Legal Writing in Plain English**

Paperback: 256 pages  
Author: Bryan A Garner  
Publisher: The University of Chicago Press  
ISBN: ISBN: 9780226284187  
E-Book: ISBN: 9780226284200

## **The Elements of Style**

Hardcover: 288 pages  
Author: Bryan A Garner  
Publisher: OUP USA  
ISBN-10: 0195141628  
ISBN-13: 978-0195141627

## **Drafting and Negotiating Commercial Contracts:**

Hardcover: 336 pages  
Author: Mark Anderson and Victor Warner  
Publisher: Tottel Publishing

ISBN-10: 1845927842

ISBN-13: 978-1845927844

## **A-Z of Boilerplate and Commercial Clauses**

Hardcover: 576 pages

Author: Mark Anderson and Victor Warner

Publisher: Tottel Publishing

ISBN-10: 1845920937

ISBN-13: 978-1845920937

The Write House recommends the following materials:

## **Legal Writing Fundamentals (Training Manual)**

Paperback: 112 pages

Author: Chinua Asuzu

Publisher: The Write House

Language: English